


Tutodu
Student Manual

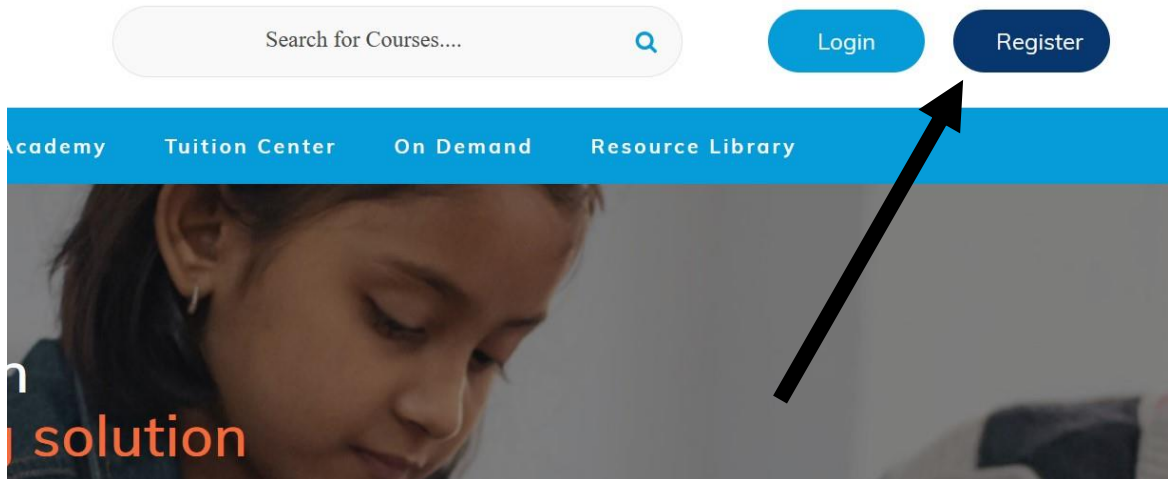
PROVIDED BY

Team Tutodo

I. Registration

www.tutodu.com

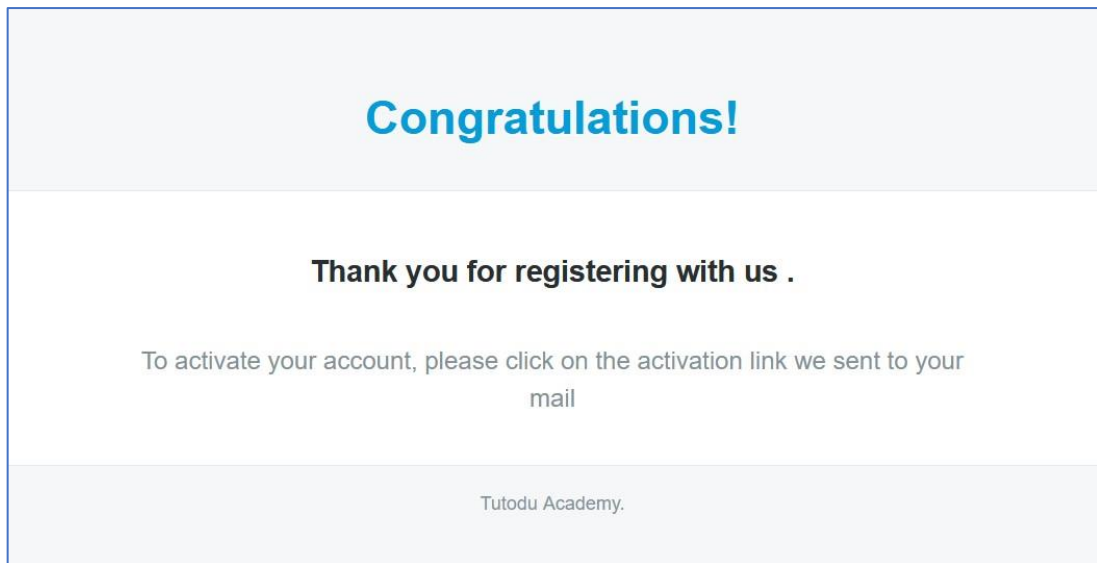
1. Go to the top right corner of the homepage and click the " REGISTER " button.



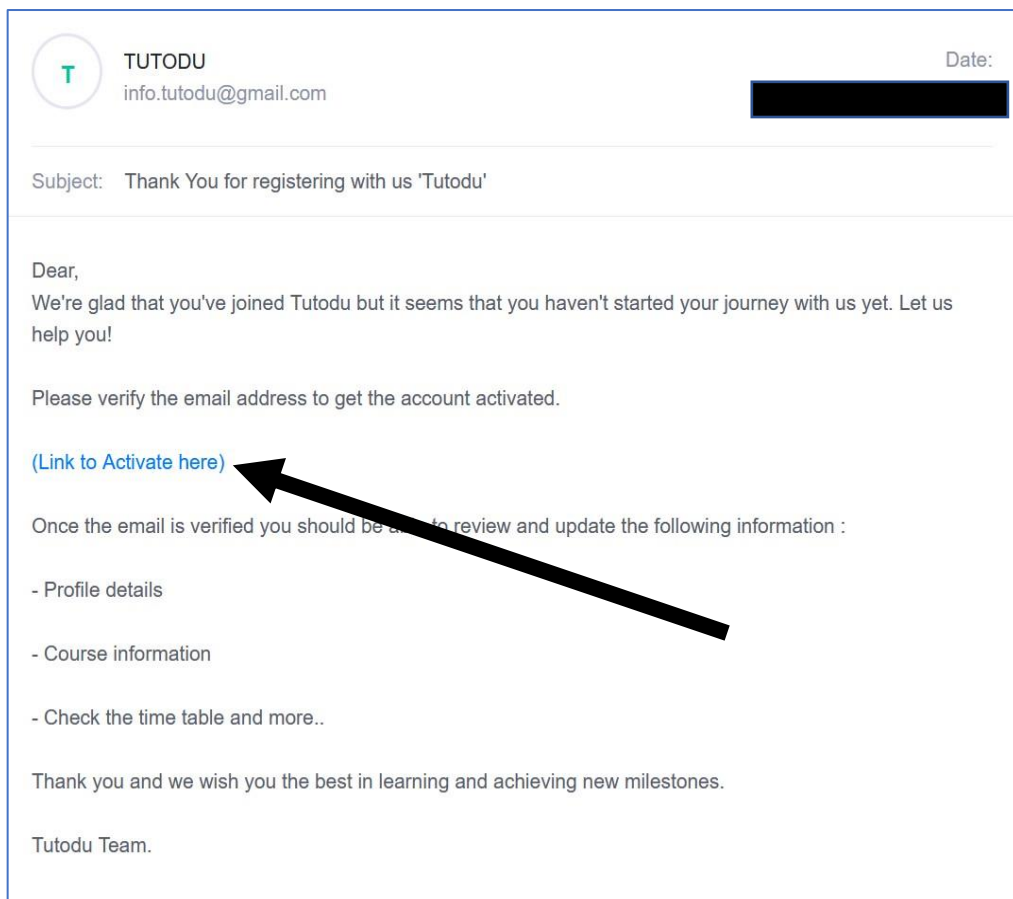
2. Click on " STUDENT " and enter your e-mail address and password.

A screenshot of the registration form. The form is titled "REGISTER" and has a close button (X) in the top right corner. Below the title, there are three radio button options: "Student", "Tutor", and "Organization". The "Student" option is selected, and a black arrow points to it. Below the radio buttons, there is a blue banner that says "You're registering as Student!". Underneath the banner are three input fields: "Email*", "Password*", and "Confirm Password*". At the bottom of the form is a blue "Register" button.

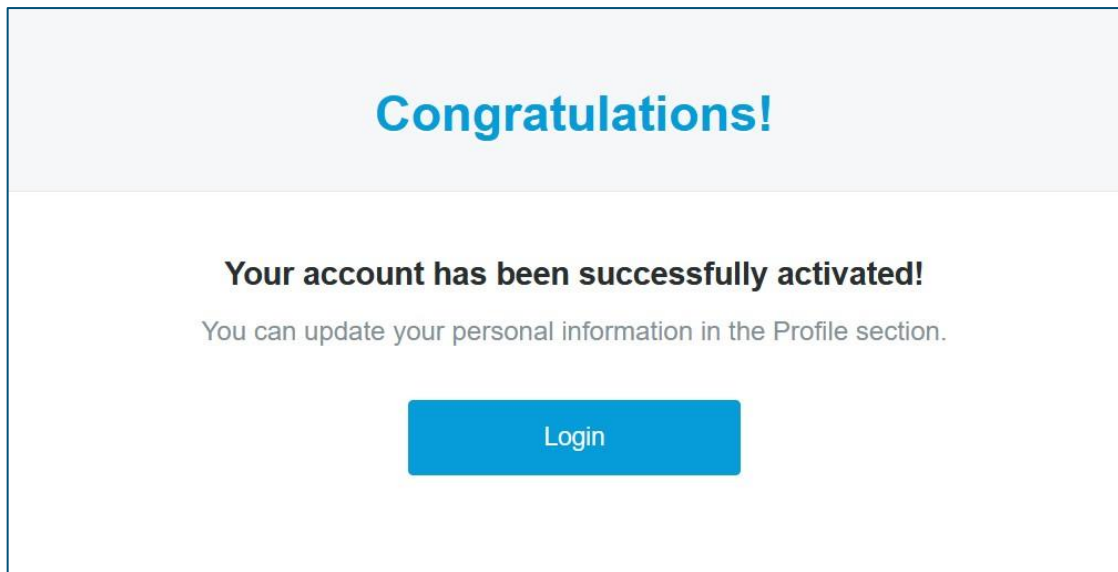
After successfully entering your e-mail and password, click the " REGISTER " button, and the screen below will appear.



3. 3. Now check your email (Inbox / Spam) folder for the email with the Activation Link. To successfully complete your account registration, open the received mail and click on the link embedded inside.

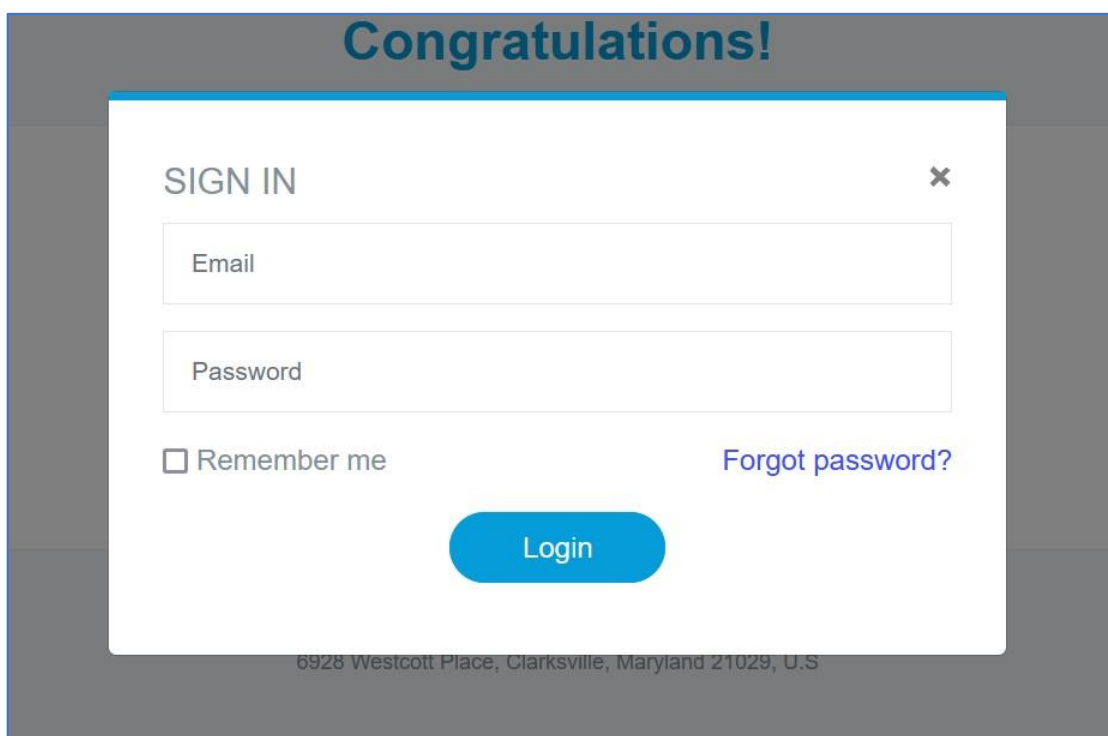


-
4. The link will open in a new tab in your browser, where you'll be greeted by a message and a " LOGIN " button.



Click the " LOGIN " button.

5. On the next screen, enter your registered e-mail address and password, then click the " LOGIN " button to move on to the next phase of your Student account registration..



II. Student Profile

After you've successfully logged in, you'll be taken to the Profile menu, where you'll need to fill out all of your Personal Information.

My Profile

The Dashboard is a fullfledged source of your personal information where you able to manage all your course and training related information. All your profile information will be confidential.

Dashboard Courses Organizations Calendar Timeline Exams Notifications

Personal Details

First Name :

Last Name :

DOB :

Parent Name :

Email :

Address Line 1 :

When you've finished filling out all of the fields, click " SAVE " button to save the profile. (Don't forget to check the box to agree to the Terms and Conditions).

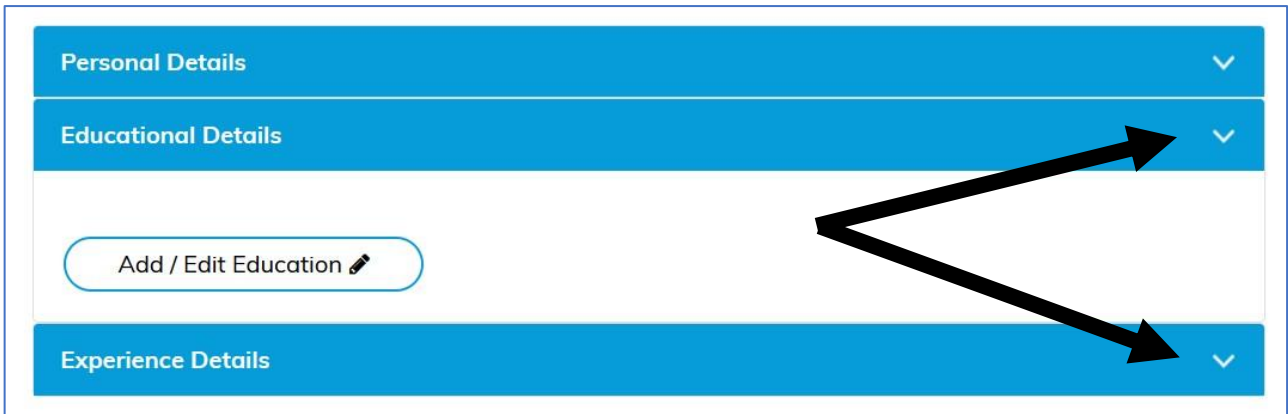
Alternate Phone :

Profile Image (150x150) : Screenshot 2022-05-02 113831.jpg

Resume (Doc or PDF) : No file selected.

I have read and agreed to Tutodu's Terms and Conditions and Privacy Policy

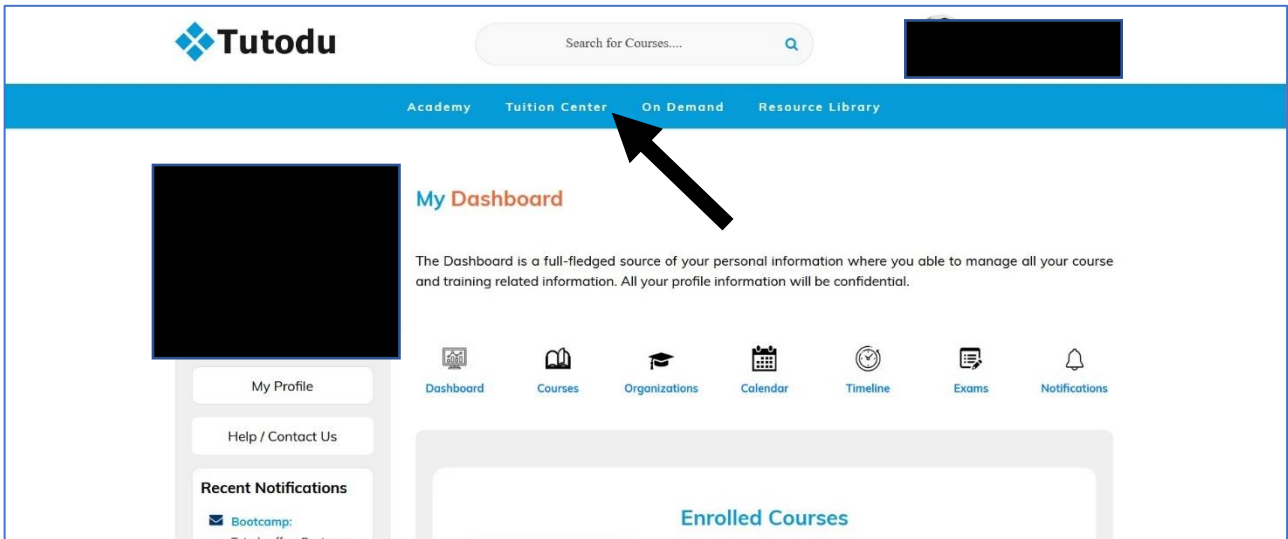
After you've saved your profile, expand the fields below and fill in your educational and work experience information.



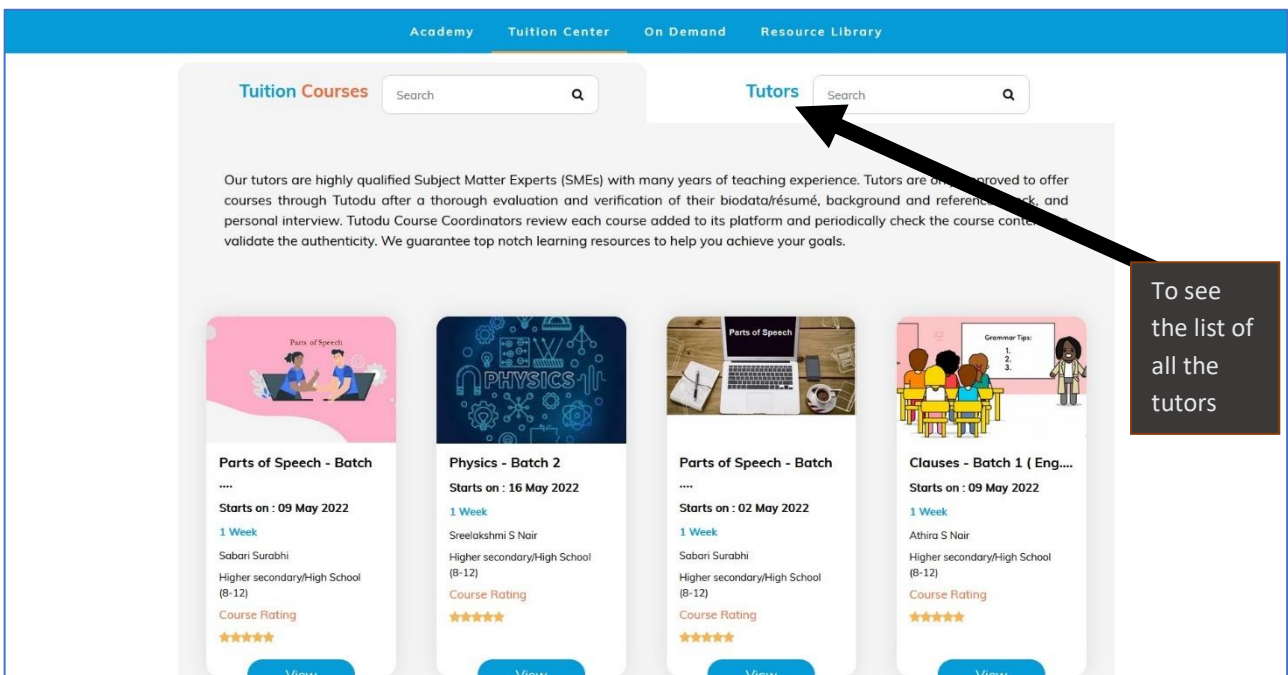
Once this is all done, let's begin browsing the Course Catalogue for courses that you might be interested in joining.

III. Joining a Course

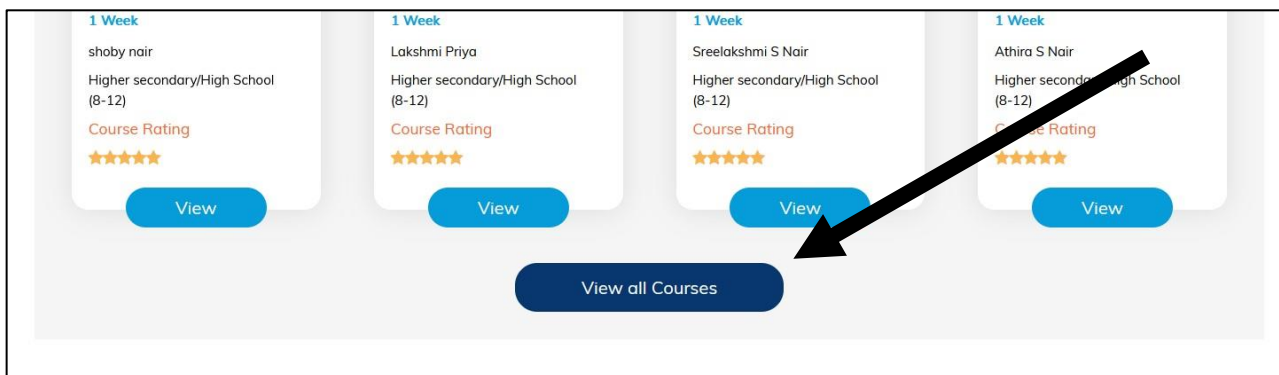
From the Top Row or the Homepage, select any of the Categories. Let's take a look at the *Tuition Center* Courses for now.



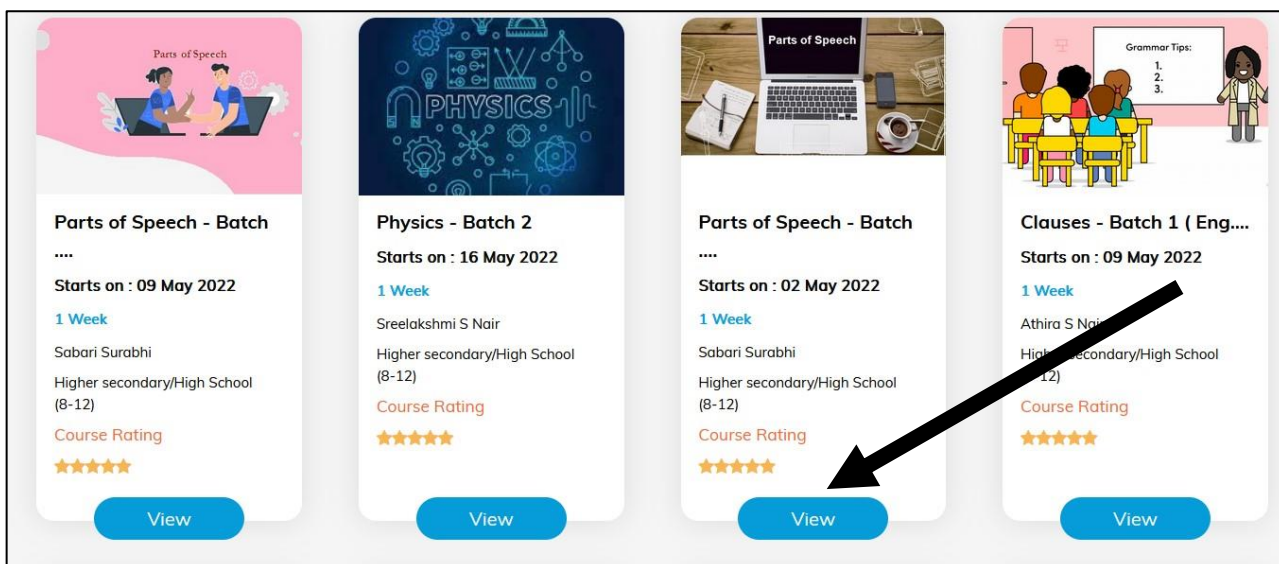
When you click on it, you'll be taken to a page where you can see all of the courses offered by individual tutors, as well as a section where you can see all of the registered tutors.



From here, let's concentrate on enrolling in a course; once you've figured out how to enroll in one, you'll be able to handle the rest on your own. If your desired course is not listed, click the "VIEW ALL COURSES" button to view the entire Tuition Course Catalogue.



When you've found the course you want, click the "VIEW" button below the course card to go to the course's detailed page.



This page contains a summary of what you can expect to learn from the course, as well as other information. Read it to determine whether or not you want to join the Course.

Academy Tuition Center On Demand Resource Library

Course - Parts of Speech - Batch 1 (English Grammar)

Our Course overview:

Parts of Speech - Batch 1 (English Grammar)

★★★★★ | rated 5 star by students

Course Rating

Instructor: Sabari Surabhi

Course Fee: Free

Join

Course Description

The parts of speech show us how the words relate to each other. Understanding the eight basic parts of speech will help you determine how words function in a sentence and ultimately enable you to construct correct sentences. Constructing better sentences will make you a better communicator. Parts of speech are essential to being able to use other grammar in a new language. This course will simply explain the use of parts of speech and give good practice to construct a sentence without any mistake.

*****Instructions*****

- Batch size is limited to 10 students.
- Join button will be disabled once the class is full.
- Recommended to access the class using laptop for the best learning experience.

Quick Info

Course Duration
1 Week

Course Type
Tuition

Academic Level
Higher secondary/High School (8-12)

Prerequisite
No Record's Found

Language
English

There are two ways to enroll in the course if you decide to do so. The first is to go to the top of the page and click the " JOIN " button.

Another Join button can be found near the middle of the page. To request the TUTOR to accept you into the course, click on whichever option you prefer.

Parts of Speech - Batch 1 (English Grammar)

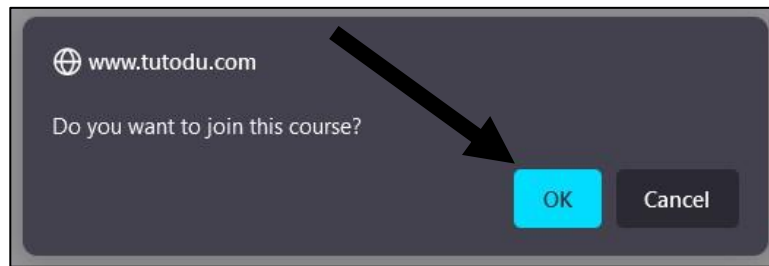
★★★★★

Join this Course Now

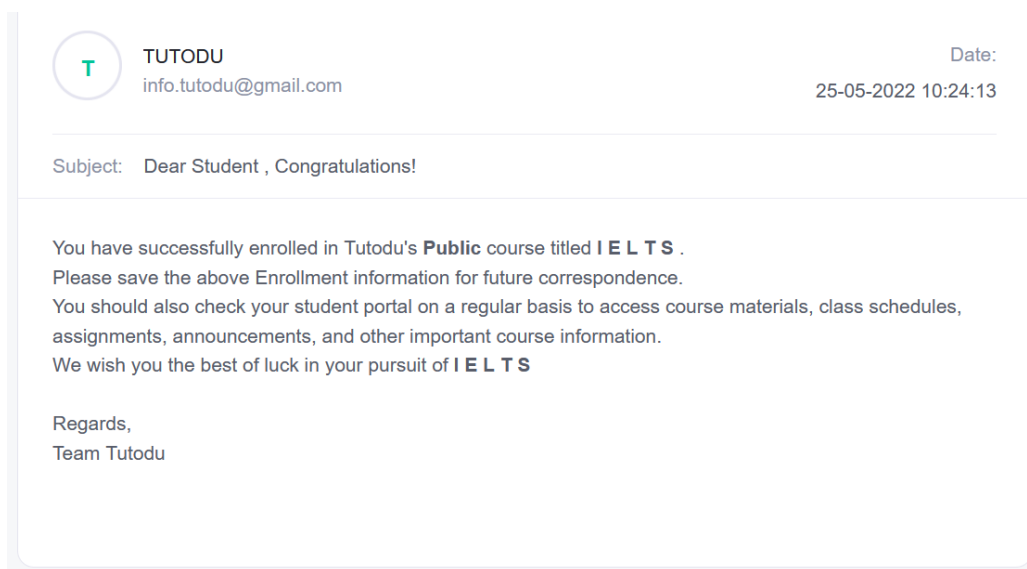
Instruction Time

| Sl | Day | Start Time | End Time | Message |
|----|-----------|------------|----------|---------|
| 1 | Monday | 09:00 AM | 10:00 AM | |
| 2 | Tuesday | 09:00 AM | 10:00 AM | |
| 3 | Wednesday | 09:00 AM | 10:00 AM | |
| 4 | Thursday | 09:00 AM | 10:00 AM | |
| 5 | Friday | 09:00 AM | 10:00 AM | |

When you click the " JOIN " button, you'll be asked to confirm again; click OK to confirm and send the Request.



You can now either browse the courses to find another one to join or wait for tutor approval. You will be notified via email if the tutor accepts you into the course.

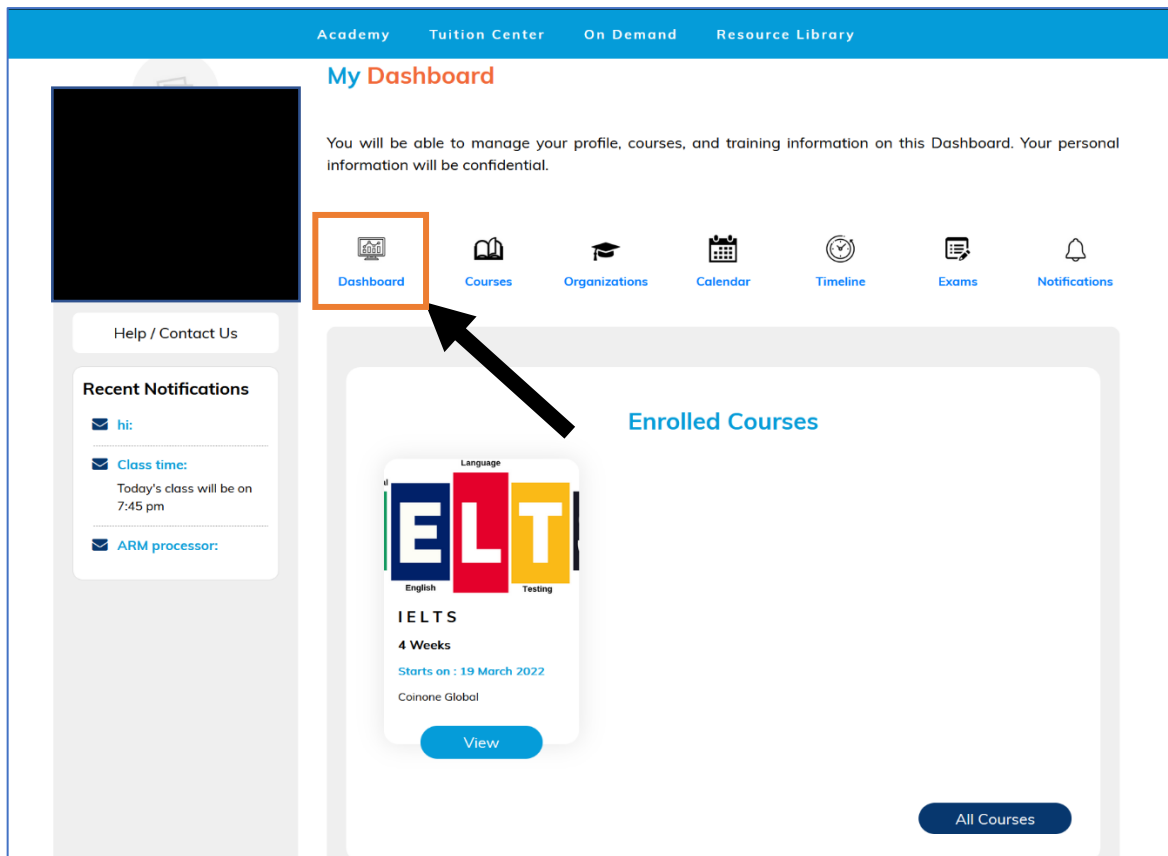


Once you receive the email confirming your admittance into the course, head back onto Tutodu website to start your learning journey.

Login to your Tutodu account by clicking on the Login button on the top right and providing your credentials.



Once you're logged in, you'll be landing on the default dashboard page.



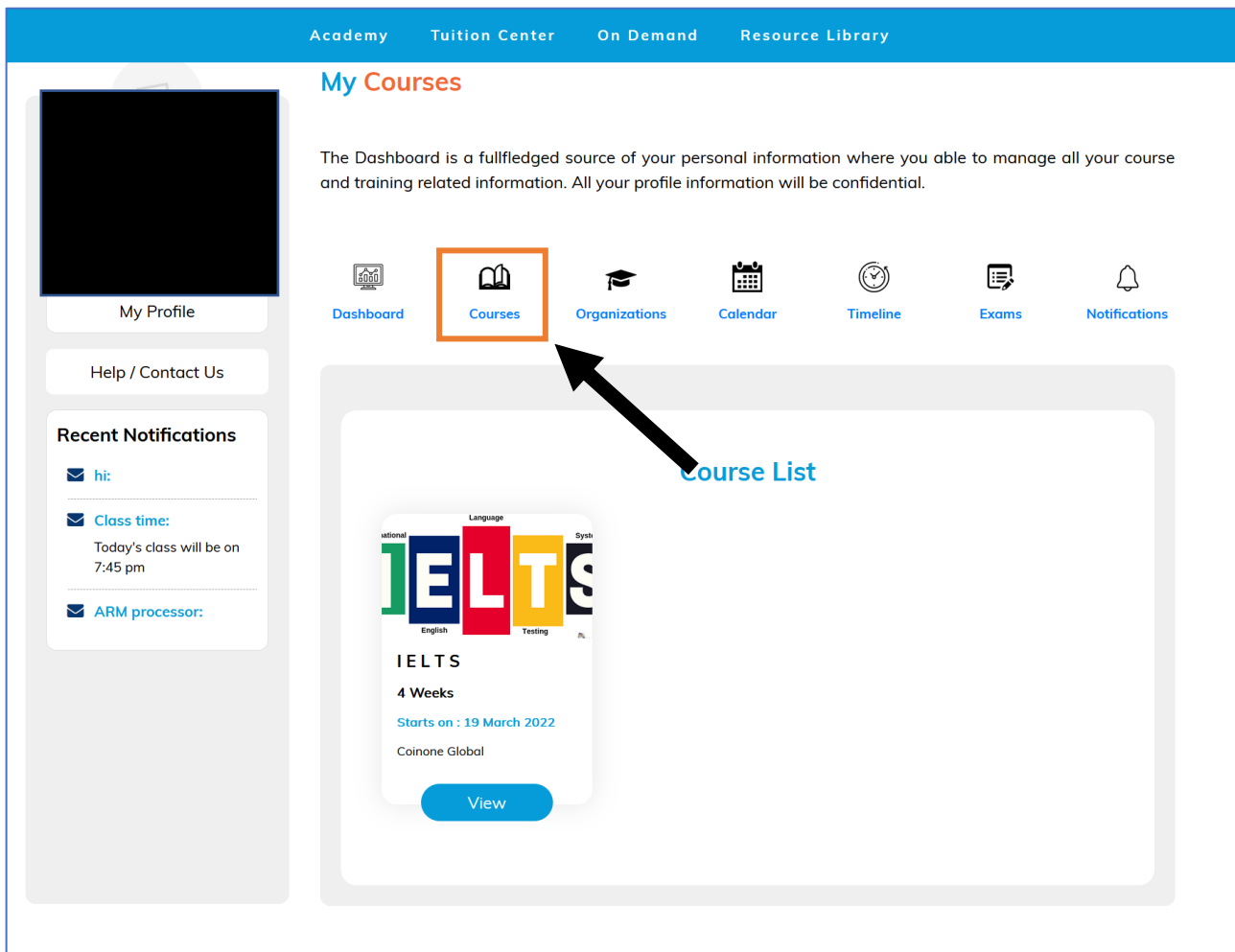
You can manage your profile, view all of your enrolled courses and organizations, see your upcoming exams, view your weekly schedule, and much more from this page.

Let's take a closer look at these menus.

- COURSES
- ORGANIZATIONS
- CALLENDER
- TIMELINE
- EXAMS
- NOTIFICATIONS

1. COURSES

This window will show you all of the courses you've signed up for.



2. ORGANIZATIONS

This window consists of all the organizations you've joined.

The screenshot displays a user interface for 'My Organization'. At the top, a blue navigation bar contains the text 'Academy', 'Tuition Center', 'On Demand', and 'Resource Library'. Below this, the page title 'My Organization' is shown in orange. A descriptive paragraph states: 'The Dashboard is a fullfledged source of your personal information where you able to manage all your course and training related information. All your profile information will be confidential.' A horizontal menu of icons is located below the text, with 'Organizations' (represented by a graduation cap icon) highlighted with an orange border and a black arrow pointing to it. To the left of the main content is a sidebar with a black profile picture placeholder, buttons for 'My Profile' and 'Help / Contact Us', and a 'Recent Notifications' section containing three items: 'hi:', 'Class time: Today's class will be on 7:45 pm', and 'ARM processor:'. The main content area below the menu is titled 'Organization List' and features a card for 'Coinone Global'. The card includes the logo 'COINONE for your smooth business', the text 'Coinone Global', 'Reg. No : R4SSFGE65', 'Skill Development', and 'INDIA , Kochi', along with a blue 'View' button.

3. CALENDAR

This window is used to view upcoming events based on a period ranging from and to. This includes all of the tutor's or organization's notifications and exam schedules.

When you click GET DATA, a list of all the things that are happening during that time period will appear.

The screenshot shows the Academy dashboard interface. At the top, there is a navigation bar with links for Academy, Tuition Center, On Demand, and Resource Library. The main content area is titled 'Calendar Notification' and includes a description: 'The Dashboard is a fullfledged source of your personal information where you able to manage all your course and training related information. All your profile information will be confidential.' Below this is a navigation bar with icons for Dashboard, Courses, Organizations, Calendar (highlighted with an orange box and an arrow), Timeline, Exams, and Notifications. The 'Calendar List' section features a calendar for May 2022 with the 25th highlighted. To the right of the calendar are input fields for 'From Date' and 'To Date', both set to '25/May/2022', and a green 'Get Data' button.

| May 2022 | | | | | | |
|----------|-----|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | 1 | 2 | 3 | 4 |

4. TIMELINE

This is the page where you can see your daily schedule. You can see how the classes you've signed up for for that day have been scheduled.

This will be the ideal schedule for seeing which classes you'll be taking for the day and when they'll begin.

The screenshot displays the 'My Timeline' page. At the top, there is a navigation bar with links for 'Academy', 'Tuition Center', 'On Demand', and 'Resource Library'. Below this, the page title 'My Timeline' is shown. A descriptive text states: 'The Dashboard is a fullfledged source of your personal information where you able to manage all your course and training related information. All your profile information will be confidential.' A navigation menu contains icons for 'Dashboard', 'Courses', 'Organizations', 'Calendar', 'Timeline' (highlighted with an orange box and an arrow), 'Exams', and 'Notifications'. The 'Class Timeline' section lists the following classes:

| Day | Start date | Time | Course | Provider |
|-----------|---------------|---------------------|--------------|----------------|
| FRIDAY | 19 March 2022 | 11:00 AM - 02:00 PM | IELTS Online | Coinone Global |
| MONDAY | 19 March 2022 | 10:00 AM - 01:00 PM | IELTS Online | Coinone Global |
| THURSDAY | 19 March 2022 | 10:00 AM - 01:00 PM | IELTS Online | Coinone Global |
| TUESDAY | 19 March 2022 | 10:00 AM - 01:00 PM | IELTS Online | Coinone Global |
| WEDNESDAY | | 10:00 AM | IELTS | |

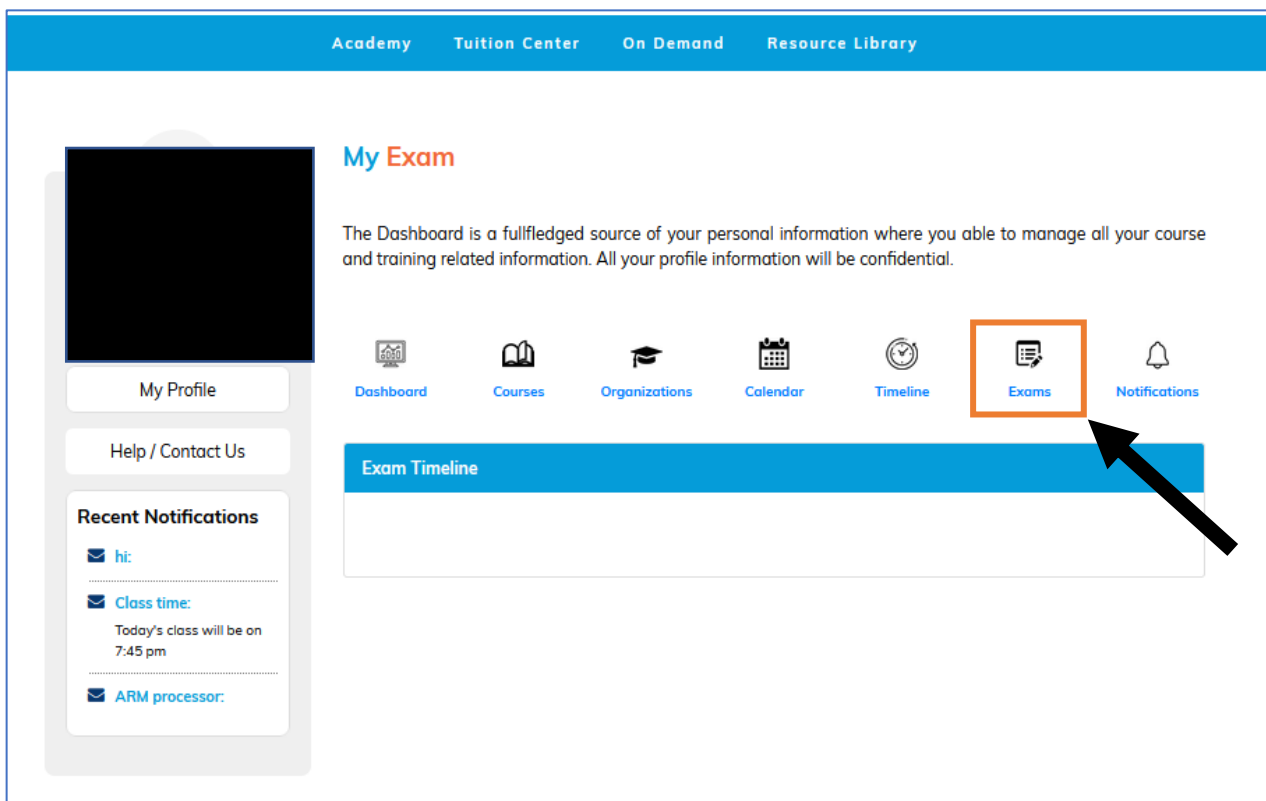
The 'Recent Notifications' sidebar on the left includes:

- hi:
- Class time: Today's class will be on 7:45 pm
- ARM processor:

5. EXAMS

The EXAM schedule will be displayed in the order that they are scheduled to take place, with the earliest exam listed first and so on.

It's fantastic for managing your study time and getting the best grades on exams.



The screenshot shows a user dashboard with a blue header containing navigation links: Academy, Tuition Center, On Demand, and Resource Library. On the left is a sidebar with a profile picture placeholder, buttons for 'My Profile' and 'Help / Contact Us', and a 'Recent Notifications' section with three items: 'hi:', 'Class time: Today's class will be on 7:45 pm', and 'ARM processor:'. The main content area is titled 'My Exam' and includes a descriptive paragraph: 'The Dashboard is a fullfledged source of your personal information where you able to manage all your course and training related information. All your profile information will be confidential.' Below this is a row of icons for 'Dashboard', 'Courses', 'Organizations', 'Calendar', 'Timeline', 'Exams', and 'Notifications'. The 'Exams' icon is highlighted with an orange box and a black arrow. At the bottom of the main content area is a section titled 'Exam Timeline'.

6. NOTIFICATIONS

This page displays notifications / announcements sent out by tutors / organizations in relation to a specific course that requires the student's attention.

Visit this page frequently to ensure that you do not miss any important updates or events for which the tutor has sent out a notification.

Academy Tuition Center On Demand Resource Library

My Notifications

The Dashboard is a fullfledged source of your personal information where you able to manage all your course and training related information. All your profile information will be confidential.

Dashboard Courses Organizations Calendar Timeline Exams Notifications

Recent Notifications

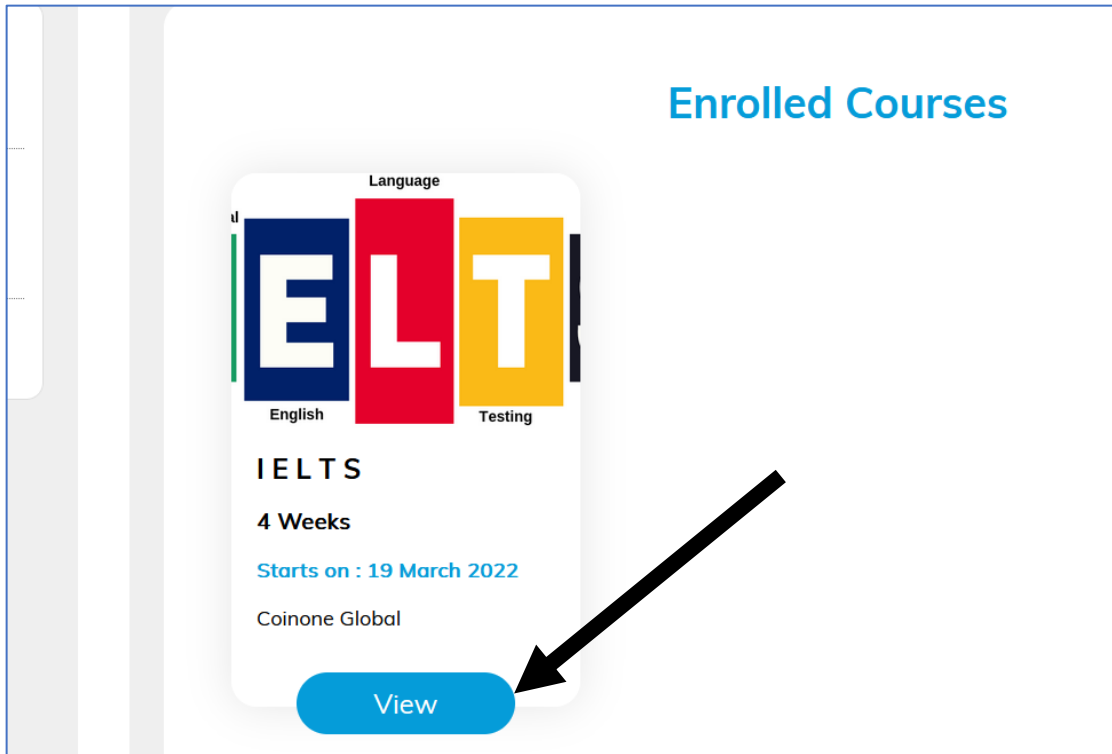
- hi:
- Class time:
Today's class will be on 7:45 pm
- ARM processor:

Notifications

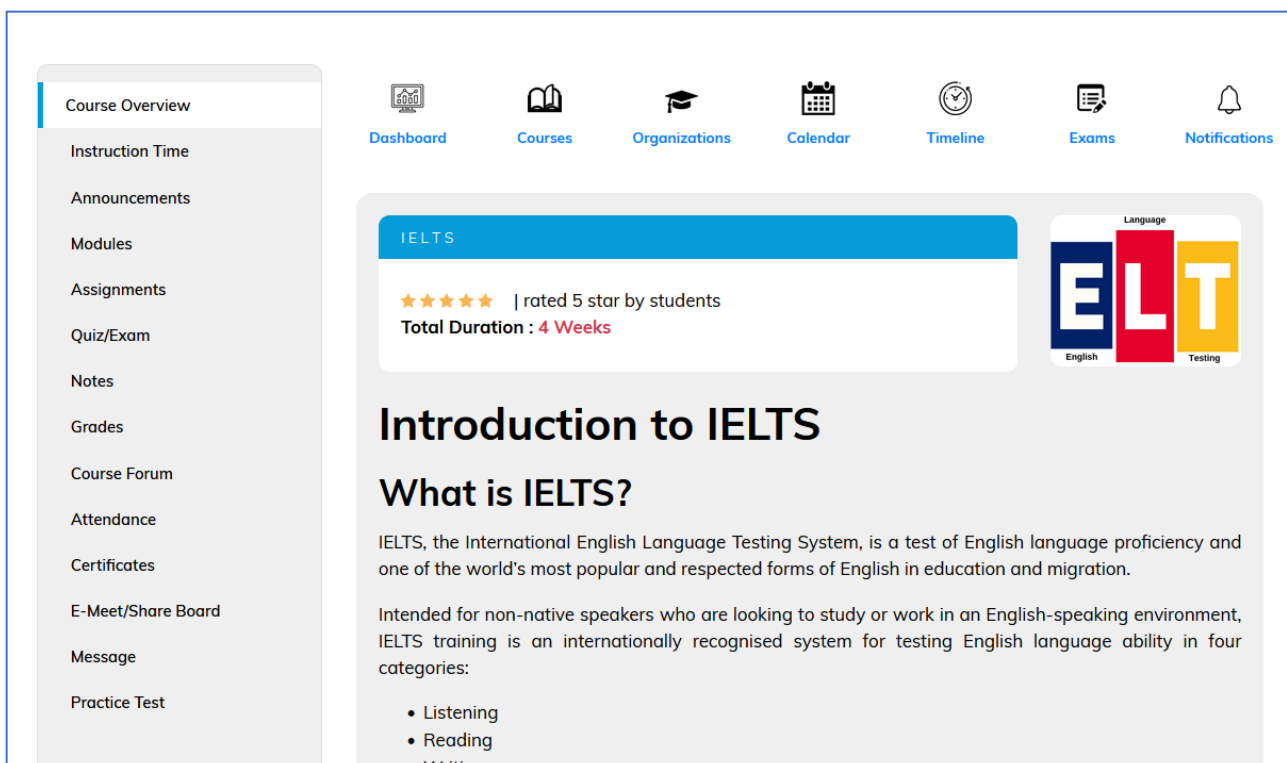
| No | Date | From | Type of Message | View |
|----|-------------|--------------------|-----------------|----------------------|
| 1 | 24 May 2022 | Sreelakshmi S Nair | Annoucement | View |
| 2 | 24 May 2022 | Sreelakshmi S Nair | Annoucement | View |
| 3 | 05 May 2022 | Sabari Surabhi | | View |
| 4 | 04 May 2022 | Sabari Surabhi | | View |
| 5 | 04 May 2022 | Sabari Surabhi | | View |
| 6 | 04 May 2022 | Sabari Surabhi | | View |

This concludes the dashboard's main POIs; now that that's out of the way, let's move on to a course detail page and see how to learn / view a course's contents.

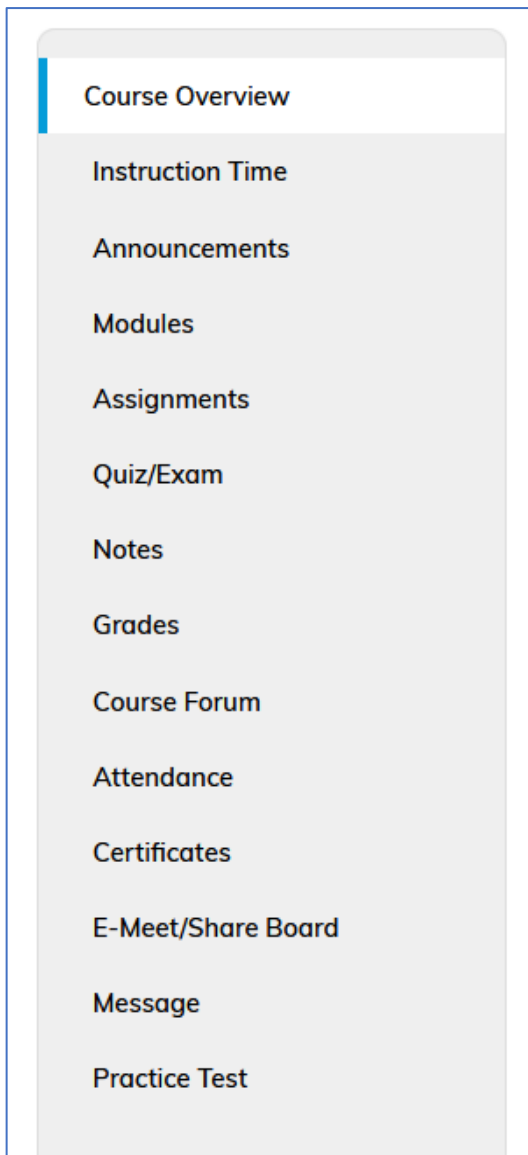
Return to the dashboard and select the course you want to open by clicking the **VIEW** button.



The preceding action will take you to the relevant course page, where you'll find all of the course's contents and amenities.



Next, we'll take a closer look at the menu on the left side of that page.



1. COURSE OVERVIEW

In and of itself, the name is self-explanatory. This page contains all of the course's general overview information. This is the same as the course page on the website homepage, and it contains a quick summary of what you can learn.

The screenshot displays a course overview page for 'Introduction to IELTS'. On the left, a sidebar menu lists various course components, with 'Course Overview' highlighted. The main content area features a navigation bar with icons for Dashboard, Courses, Organizations, Calendar, Timeline, Exams, and Notifications. Below this, a course card shows a 5-star rating and a 4-week duration. The course title 'Introduction to IELTS' is prominently displayed, followed by the heading 'What is IELTS?'. The text explains that IELTS is a test of English language proficiency and lists the four categories: Listening, Reading, Writing, and Speaking. At the bottom, two progress indicators show 0% completion and 0% attendance. A footer contains links for Course Grading, Syllabus, Exams & Certificates, and Instructor Info.

Course Overview

Dashboard Courses Organizations Calendar Timeline Exams Notifications

IELTS
★★★★★ | rated 5 star by students
Total Duration : 4 Weeks

Language
ELT
English Testing

Introduction to IELTS

What is IELTS?

IELTS, the International English Language Testing System, is a test of English language proficiency and one of the world's most popular and respected forms of English in education and migration.

Intended for non-native speakers who are looking to study or work in an English-speaking environment, IELTS training is an internationally recognised system for testing English language ability in four categories:

- Listening
- Reading
- Writing
- Speaking

Since its introduction in 1989, IELTS preparation has become one of the most trusted forms of English-language assessment and is accepted by over 8,000 universities, employers and immigration organisations worldwide. IELTS testing methods focus on the candidate's practical ability to use English in real-life situations.

0%
you've successfully completed 0% of this course

0%
you've got 0% attendance of this course

Course Grading Syllabus Exams & Certificates Instructor Info

2. INSTRUCTION TIME

The weekly course timetable for that course, as determined by the Primary Tutor, is available on this page.

These details are also available on the Timeline Page that we previously examined.

The screenshot displays a course page interface. On the left is a sidebar menu with the following items: Course Overview, Instruction Time (highlighted with an orange border), Announcements, Modules, Assignments, Quiz/Exam, Notes, Grades, Course Forum, Attendance, Certificates, E-Meet/Share Board, Message, and Practice Test. The top navigation bar contains icons and labels for Dashboard, Courses, Organizations, Calendar, Timeline, Exams, and Notifications. The main content area features a blue 'IELTS' button and a section titled 'Course Instruction Time' containing a table with the following data:

| No. | Day | Start Time | End Time | Message |
|-----|-----------|------------|----------|------------|
| 1 | Monday | 10:00 AM | 01:00 PM | Reading |
| 2 | Tuesday | 10:00 AM | 01:00 PM | Speaking |
| 3 | Wednesday | 10:00 AM | 01:00 PM | Listening |
| 4 | Thursday | 10:00 AM | 01:00 PM | Writing |
| 5 | Friday | 11:00 AM | 02:00 PM | Model Exam |

3. ANNOUNCEMENT

This page is used to display the course's General Announcements, which may include upcoming quiz/exam notifications or even when the teacher has an emergency and needs to postpone the class.

Students are encouraged to visit this page on a regular basis to ensure that they do not miss any important announcements.

The screenshot shows a course dashboard with a sidebar on the left and a main content area on the right. The sidebar contains a list of navigation items: Course Overview, Instruction Time, Announcements (highlighted with an orange box), Modules, Assignments, Quiz/Exam, Notes, Grades, Course Forum, Attendance, Certificates, E-Meet/Share Board, Message, and Practice Test. The main content area has a top navigation bar with icons for Dashboard, Courses, Organizations, Calendar, Timeline, Exams, and Notifications. Below this is a blue button labeled 'Physics - Batch 1'. The main content area is titled 'Course Announcements' and contains a table with the following data:

| Date | Announcement |
|-------------|-------------------------------------------------------|
| 24 May 2022 | Class time Today's class will be on 7:45 pm |

A black arrow points to the date '24 May 2022' in the table.

4. MODULES

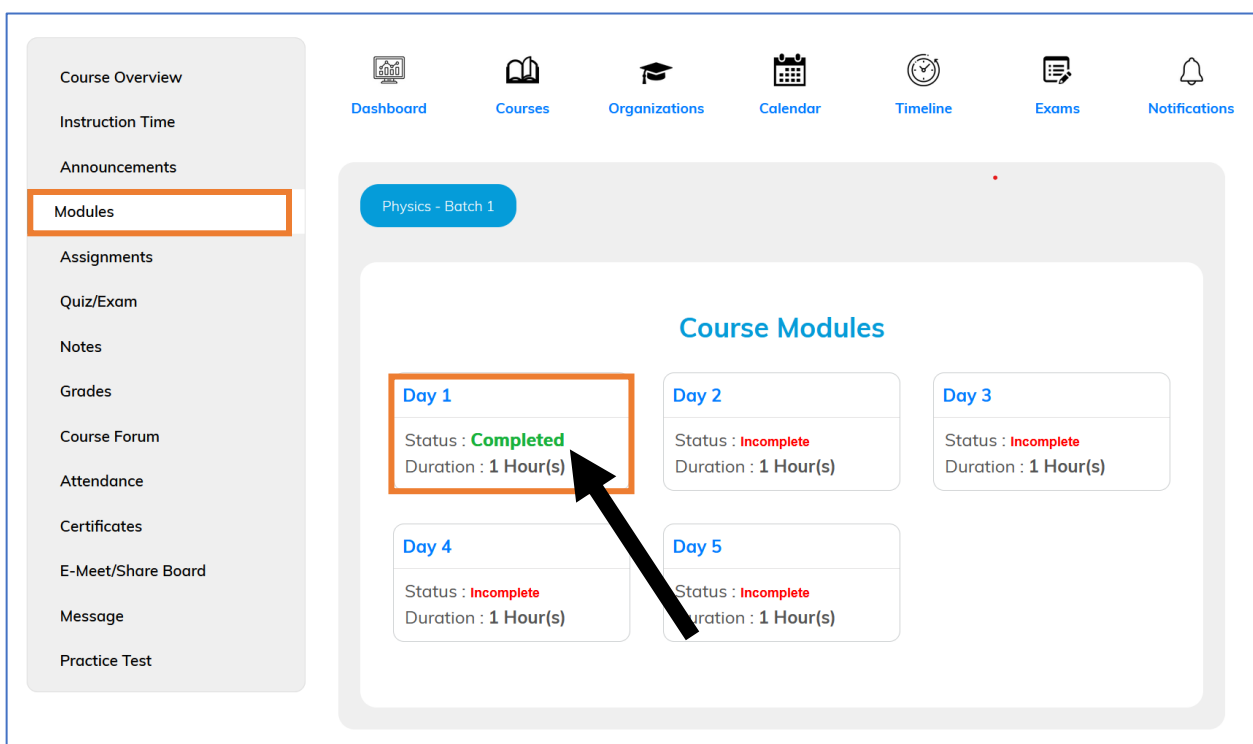
This page contains the course's study materials; the contents have been divided into individual modules for ease of access, and each module will further divide those contents over multiple days.

Individual Chapters within a day's syllabus may include attached documents such as a PDF, IMAGE, or VIDEO.

To see the content that has been decided for that day, click on one of the modules.

When you've finished all of the contents in a Module, you can mark it as COMPLETED to make it easier to identify later. The contents of DAY1 have been marked as completed in this example, which you can see in the image above.

Once you open a module , you'll be greeted with the contents inside as you can see below , open each of these and mark them completed once done.

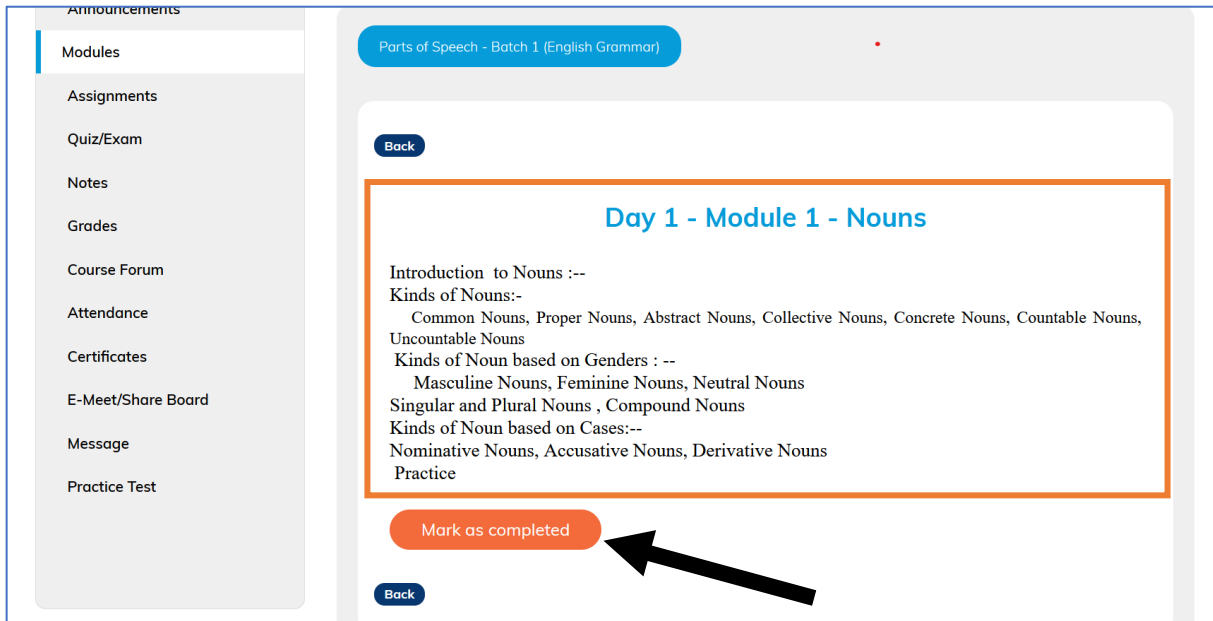


The screenshot displays a course management interface. On the left is a sidebar menu with the following items: Course Overview, Instruction Time, Announcements, **Modules** (highlighted with an orange border), Assignments, Quiz/Exam, Notes, Grades, Course Forum, Attendance, Certificates, E-Meet/Share Board, Message, and Practice Test. The main content area is titled 'Physics - Batch 1' and contains a section for 'Course Modules'. This section lists five days of modules:

| Day | Status | Duration |
|-------|------------|-----------|
| Day 1 | Completed | 1 Hour(s) |
| Day 2 | Incomplete | 1 Hour(s) |
| Day 3 | Incomplete | 1 Hour(s) |
| Day 4 | Incomplete | 1 Hour(s) |
| Day 5 | Incomplete | 1 Hour(s) |

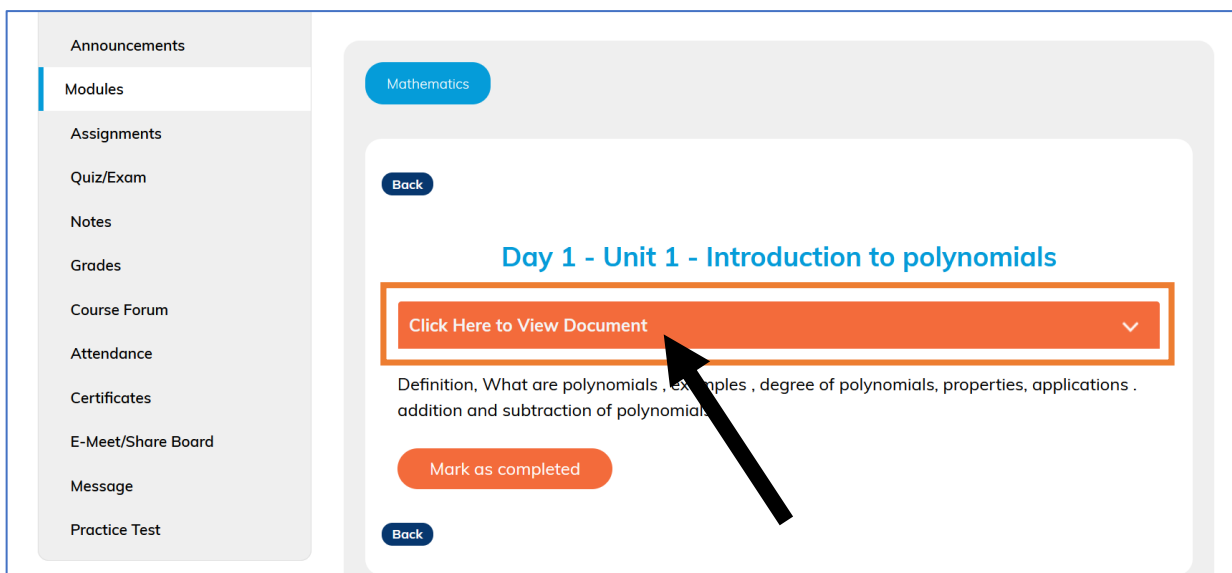
A black arrow points to the 'Day 1' module card, which is also highlighted with an orange border. The top navigation bar includes icons for Dashboard, Courses, Organizations, Calendar, Timeline, Exams, and Notifications.

You can see the contents of a module within a specific day here; in this case, it's just text, but as previously stated, it could include other items. The following is an example.



The title box in the below image instructs you to click there to view the attached document; doing so will reveal the appropriate attached content.

You'll also notice the "MARK AS COMPLETED" button below, which, as previously stated, is used to mark the module / content as complete for future access.



5. ASSIGNMENTS

This page will display any assignments assigned by the tutor for that course, as well as the start and end dates. Once an Assignment has begun, the student will have until the End date to complete it; he can do it in parts or in full as long as it is completed within the time frame.

| No. | Assignment | Start Date | End Date | Status | View |
|-----|---------------|-------------|-------------|---------|----------------------|
| 1 | ARM processor | 05 May 2022 | 06 May 2022 | Overdue | View |

Each question has a maximum mark that the student can see with the question.

ARM processor

Total No Questions: 2 Total Mark: 10 Exam Time: 00:30 Minutes

Question : Arm Features

Answer Type : SHORT ANSWER

Mark : 5.00

Exam Details :

Answer

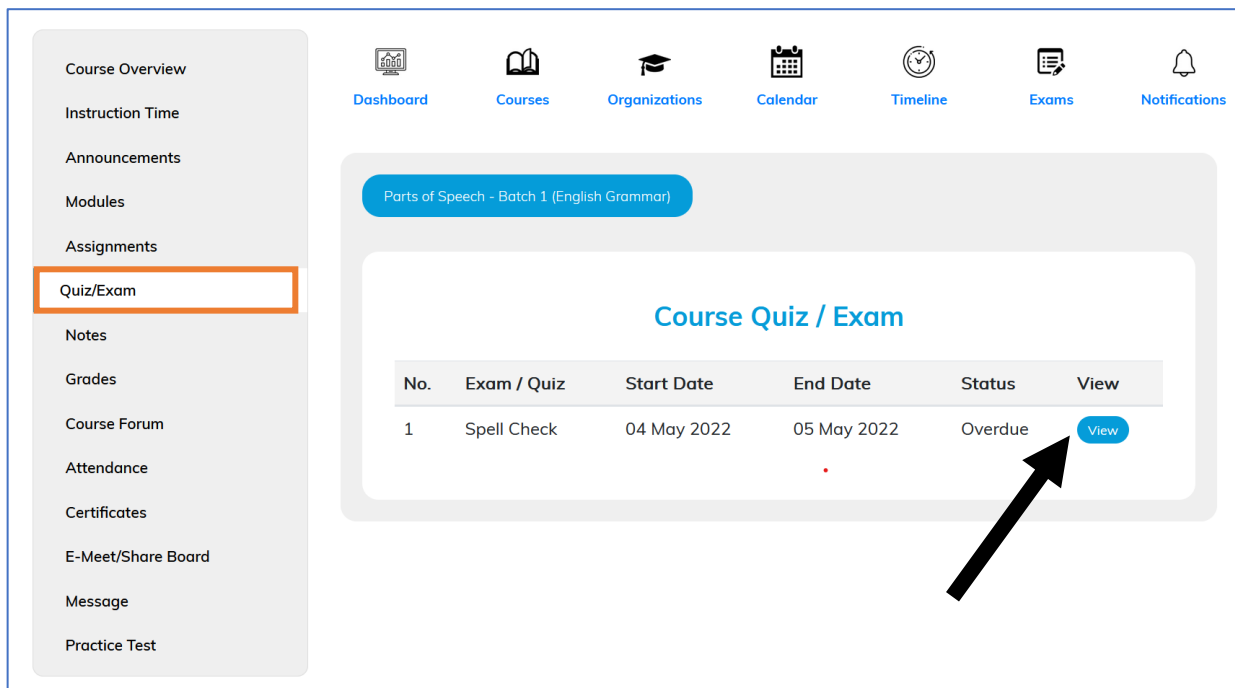
Attach Document's No file selected.

The tutor will grade each question after it has been answered and submitted, and the results will be displayed under the GRADES section.

6. QUIZ / EXAM

This section is used by the tutor to hold QUIZES / EXAMS, either as a practise for the students to improve their knowledge or as a method for him to rate / grade them based on the marks they have achieved.

QUIZ/EXAMS work similarly to Assignments, with the exception that instead of full-fledged essays, they can include anything from MCQs to a full-page essay.



The screenshot displays a course management interface. On the left is a sidebar menu with the following items: Course Overview, Instruction Time, Announcements, Modules, Assignments, Quiz/Exam (highlighted with an orange border), Notes, Grades, Course Forum, Attendance, Certificates, E-Meet/Share Board, Message, and Practice Test. The top navigation bar contains icons and labels for Dashboard, Courses, Organizations, Calendar, Timeline, Exams, and Notifications. The main content area is titled 'Parts of Speech - Batch 1 (English Grammar)' and 'Course Quiz / Exam'. It features a table with the following data:

| No. | Exam / Quiz | Start Date | End Date | Status | View |
|-----|-------------|-------------|-------------|---------|----------------------|
| 1 | Spell Check | 04 May 2022 | 05 May 2022 | Overdue | View |

A black arrow points to the 'View' button in the table.

NOTE : Before you click the submit button under a question, remember to check the box and agree to the terms and conditions each time.

The screenshot displays a quiz interface with a sidebar on the left containing navigation options: Announcements, Modules, Assignments, Quiz/Exam (highlighted), Notes, Grades, Course Forum, Attendance, Certificates, E-Meet/Share Board, Message, and Practice Test. The main content area is titled 'Parts of Speech - Batch 1 (English Grammar)' and includes a 'Back' button. The quiz title is 'Spell Check'. Summary statistics are shown: 'Total No Questions: 4', 'Total Mark: 8', and 'Exam Time: 00:05 Minutes'. The question text is: 'In each of the following questions, find the correctly spelt word.' The answer type is 'MCQ-SINGLE ANSWER', the mark is '2.00', and exam details state 'question carry 2 marks'. The 'Answer' section is highlighted in blue. Under 'Single Choice', there are four radio button options, all labeled 'Recomandation' (misspelled). Below these is a checkbox with the text: 'I affirm that I have not received any unauthorized help on this exam, and that all work submitted is original and completed by myself.' A 'Submit' button is located below the checkbox. At the bottom right, there is a 'Questions : 1/4' indicator and a 'Next' button. Three black arrows are overlaid on the image: one pointing to the 'Submit' button, one pointing to the checkbox, and one pointing to the 'Next' button.

7. NOTES

This section is primarily for taking notes for yourself. If you need to save a line or paragraph from a course you're taking, go to this section and save it for as long as you want. You have complete control over how they are edited and deleted.

The screenshot displays the 'Notes' section of a learning management system. On the left, a sidebar menu lists various course-related options, with 'Notes' highlighted by an orange border. The top navigation bar features icons for Dashboard, Courses, Organizations, Calendar, Timeline, Exams, and Notifications. The main content area is titled 'Course Notes' and is associated with the course 'Parts of Speech - Batch 1 (English Grammar)'. It includes a 'Note Title' input field, a rich text editor with a toolbar, and a table of notes. The table has columns for 'No.', 'Date', 'Note Title', 'View', 'Edit', and 'Delete'. The 'View', 'Edit', and 'Delete' buttons for the first note are highlighted with an orange box, and a black arrow points to the 'View' button.

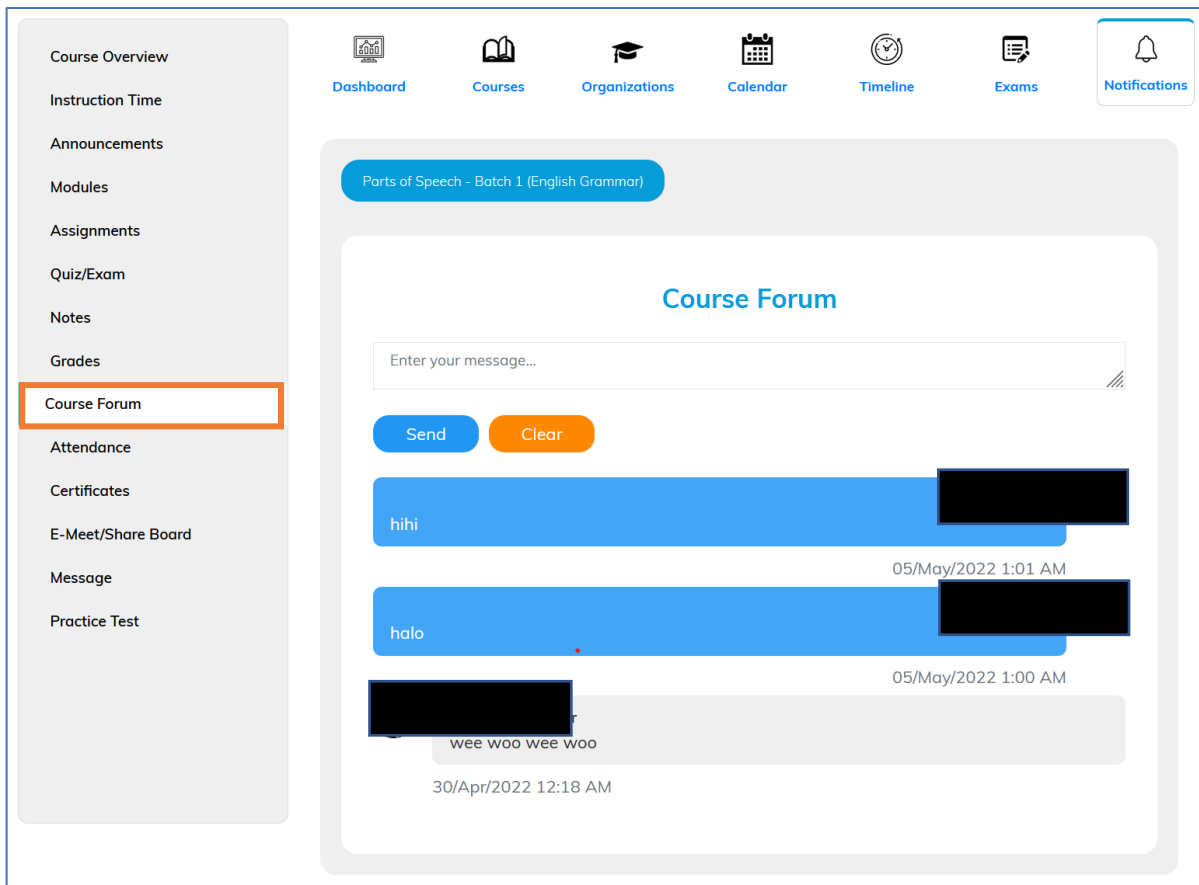
| No. | Date | Note Title | View | Edit | Delete |
|-----|-------------|-------------------|----------------------|----------------------|------------------------|
| 1 | 25 May 2022 | Seminar on Monday | View | Edit | Delete |

8. GRADES

The final scores you were awarded will be shown here whenever you are graded by the tutor for an Assignment, QUIZ, or EXAM that you attended.

9. COURSE FORUM

This is essentially a group chat feature that allows students to communicate and share ideas with others who are enrolled in the same course. It is real-time, and the tutor has access to it, so it will be the ideal place to resolve any doubts that may arise among the students.



The screenshot displays the Course Forum interface. On the left is a navigation sidebar with the following items: Course Overview, Instruction Time, Announcements, Modules, Assignments, Quiz/Exam, Notes, Grades, **Course Forum** (highlighted with an orange border), Attendance, Certificates, E-Meet/Share Board, Message, and Practice Test. The top navigation bar includes icons for Dashboard, Courses, Organizations, Calendar, Timeline, Exams, and Notifications. The main content area is titled "Parts of Speech - Batch 1 (English Grammar)" and "Course Forum". It features a text input field with the placeholder "Enter your message...", "Send" and "Clear" buttons, and a list of messages. The messages are as follows:

- A blue message bubble containing "hihi" with a timestamp of "05/May/2022 1:01 AM".
- A blue message bubble containing "halo" with a timestamp of "05/May/2022 1:00 AM".
- A grey message bubble containing "wee woo wee woo" with a timestamp of "30/Apr/2022 12:18 AM".

10.ATTENDANCE

This window is where you enter your daily attendance / leave information. Your daily attendance will be verified by the tutor before being finalised, so once approved by the tutor, it will no longer be editable.

Any absences or leaves should be noted here as well. If you plan to take a leave at a later date, notify the Tutor in advance and have the Leave approved by him.

The screenshot shows a web application interface for managing course attendance. On the left is a sidebar menu with options like Course Overview, Attendance, and Grades. The main content area is titled 'Parts of Speech - Batch 1 (English Grammar)' and contains two sections: 'Course Attendance' and 'Attendance History'.

Course Attendance Section:

- Calendar for May 2022 with dates 24 and 25 highlighted.
- Form fields for Date (25/May/2022), Status (Present), and Reason.
- Buttons for Save and Clear.

Attendance History Section:

| No. | Date | Status | Reason / Remarks | Leave Staus | Edit | Delete |
|-----|-------------|---------|------------------|-------------|-------------------|---------------------|
| 1 | 24 May 2022 | Present | | | Edit | Delete |

11.CERTIFICATES

Certificates that have been issued in your name in relation to that course, whether they are completion certificates, distinction certificates, or any other that the tutor or organization chooses to issue, will be displayed here.

The screenshot shows a web application interface with a sidebar menu on the left and a main content area on the right. The sidebar menu includes items like 'Course Overview', 'Instruction Time', 'Announcements', 'Modules', 'Assignments', 'Quiz/Exam', 'Notes', 'Grades', 'Course Forum', 'Attendance', 'Certificates' (highlighted with an orange border), 'E-Meet/Share Board', 'Message', and 'Practice Test'. The main content area has a top navigation bar with icons for 'Dashboard', 'Courses', 'Organizations', 'Calendar', 'Timeline', 'Exams', and 'Notifications'. Below this, there is a blue button labeled 'IELTS'. The main content area displays 'Course Certificates' with a preview of a certificate. The certificate is titled 'Proficiency' and features the Tutodu logo. It includes a signature of Jobin Michael, President of Tutodu, and the name Colhone HOD. The certificate was issued on 10-May-2022.

12.E-MEET

Regular live classes for that course will be accessible from this page, and students will be redirected there upon opening that page, depending on what platform the tutor has chosen to take his classes on.

This page will remain inaccessible until the tutor has opened the live meet room, so come back once the class is live. If you see this message "Please wait for the host to start this meeting," it means the tutor has not yet started the class, so come back later when the class is supposed to take place or message the tutor / ask in the group forum to find out why the delay occurred.

13.MESSAGE

This window is used to send and receive personal messages from and to the tutor, as the name implies.

To compose a message, new messages are used.

The screenshot displays the 'Course Message' interface. On the left is a sidebar with navigation options: Course Overview, Instruction Time, Announcements, Modules, Assignments, Quiz/Exam, Notes, Grades, Course Forum, Attendance, Certificates, E-Meet/Share Board, Message (highlighted with an orange box), and Practice Test. The top navigation bar includes icons for Dashboard, Courses, Organizations, Calendar, Timeline, Exams, and Notifications. The main content area is titled 'Course Message' and features a 'New Message' button (highlighted with an orange box), a 'Received Message' button, and a 'Sent Message' button. Below these buttons are input fields for 'To' (Coinone Global), 'Subject' (Subject), and 'Message' (Messages). At the bottom of the message composition area are 'Send' and 'Clear' buttons.

Received messages are used to see the messages that the tutor has sent you

The screenshot shows a user interface for a course titled 'IELTS'. On the left is a sidebar menu with options like 'Course Overview', 'Instruction Time', 'Announcements', 'Modules', 'Assignments', 'Quiz/Exam', 'Notes', 'Grades', 'Course Forum', 'Attendance', 'Certificates', 'E-Meet/Share Board', 'Message', and 'Practice Test'. The 'Message' option is selected. The main content area has a top navigation bar with icons for Dashboard, Courses, Organizations, Calendar, Timeline, Exams, and Notifications. Below this, there are three tabs: 'New Message', 'Received Message' (which is highlighted with an orange box), and 'Sent Message'. A black arrow points to a message card from 'Coinone Global' dated '25 May 2022 02:58 PM'. The message content is: 'Subject : Assignment is DUE' and 'Message : Dear student , Your assignment which was supposed to be submitted on yesterday is still pendin submission , please submitt it before friday .'. Below the message is a 'Reply' section with a text input field and a 'Send' button.

Sent messages lists all of the messages you've sent to the tutor in the past.

The screenshot shows the 'Sent Message' interface for the 'IELTS' course. The sidebar menu is the same as in the previous screenshot. The main content area has the same top navigation bar. The 'Sent Message' tab is highlighted with an orange box. Below the tabs is a table with the following data:

| No. | Date | Subject | View |
|-----|-------------|------------|----------------------|
| 1 | 25 May 2022 | Assignment | View |

14.PRACTICE TEST

Practice tests are used to learn more about the course; they can be taken as many times as the student wishes; the questions will have options (either visual image choices or text choices); the exams will run on a timer; and when the timer expires, the exam will end automatically, and you will be able to see your score right away.

Although it can be taken an unlimited number of times, only the most recent attempt's score will be displayed on the Practice Test page.

The screenshot shows the 'Practice Tests' section of an LMS. The page title is 'Practice Tests' and the course is 'Parts of Speech - Batch 1 (English Grammar)'. The 'Practice Test List' contains three entries:

| No. | Practice Test List |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Awareness Test - 1 This will tests what you learned Total Questions - 5 Exam Time - 5 Mins Retake No. of Attempt : 3 Submitted On :30 Apr 2022 12:05 AM Failed |
| 2 | Awareness Test - 2 Total Questions - 5 Exam Time - 5 Mins Start |
| 3 | Awareness Test - 3 Total Questions - 5 Exam Time - 5 Mins |

Thank you for choosing Tutodu to tutor with; we wish you the best of luck in your teaching career and are thrilled to have you on board.

IV. Support

Please contact us via the following handles if you have any questions or concerns about any of the above-mentioned steps. We'll be happy to help.



E-mail : info@tutodu.com



Ph No : +91 9961 904989